

Purpose:

To establish a safe working environment for staff, patrons, contractors and visitors at the Lower Hutt Events Centre in line with the Health and Safety at Work Act 2015 (HSWA) and Industry Standards.

Objectives:

- Providing a safe and healthy working environment in all aspects of operation in the business
- Consider health & safety aspects around planning, design and procurement
- Report any issues that are unsafe, or hazardous from a work point of view
- Recording and documenting accidents, injuries and their remedial actions
- Rehabilitation and return to work policies for employees and processes

Strategies to achieve:

- Make health & safety a priority in the workplace and create a culture of a safe working environment
- Encourage and support our contractors to demonstrate and achieve excellence in health & safety management
- Create SOP's (Safe Operating Procedures) and provide on-going training, knowledge and resources to maintain a healthy and safe workplace
- Implement hazard identification and risk assessment systems to manage the potential risks in all our business operations and activities
- Actively promote the engagement and participation of all employees in the development and maintenance of our health & safety systems and making it every staff member's responsibility
- Establish health & safety targets for reporting, review and continuous improvements of our performance
- Create a culture where all accidents are reported and investigated to ensure lessons are learnt and shared to prevent recurrence
- Support a culture where employees can return to work following an injury or illness safely
- Comply with relevant legislations, codes of practice, good practice guidelines and industry standards and keep up to date with regulatory or industry changes which affect the health and safety of our employees, patrons, contractors and visitors.



Name: Neeraj Singh

Position: General Manager

Date: 25/10/2024

Policy review date: 25/10/2025